

EAL Initial Referral Form

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| 1. Form has been completed by | |
| Date of completion |  |
| Name of person completing the form |  |
| Job Title |  |
| School |  |
| Contact email |  |
| School Telephone |  |

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| 2. Personal details and background of the child | | | |
| Pupil’s name |  | Gender M/F |  |
| Surname |  | Religion | Choose an item. |
| Name used by pupil |  | Ethnicity | Choose an item. |
| SEND Y/N |  | If yes, please give further details |  |
| Date of birth |  | Country of birth |  |
| Year group |  | Start date |  |
| Length of time child has been in the UK |  | Date of arrival in UK |  |
| Has the child previously been to school in the UK?  If so when and for how long did the child attend? |  | Has the child previously been to school in a different country? If so when and in which country did the child attend? |  |
| Languages spoken |  | Languages spoken in the home of the child |  |

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| Please indicate current proficiency level | | |
| A – New to English |  | May use first language for learning and other purposes. May remain completely silent in the classroom.  May be copying/repeating some words or phrases.  May understand some everyday expressions in English but may have minimal or no literacy in English.  Needs a considerable amount of EAL support |
| B – Early Acquisition |  | May follow day-to-day social communication in English and participate in learning activities with support. Beginning to use spoken English for social purposes. May understand simple instructions and can follow narrative/accounts with visual support. May have developed some skills in reading and writing. May have become familiar with some subject specific vocabulary. Still needs a significant amount of EAL support to access the curriculum. |
| C – Developing Competence |  | May participate in learning activities with increasing independence. Able to express self orally in English, but structural inaccuracies are still apparent. Literacy will require ongoing support, particularly for understanding text and writing. May be able to follow abstract concepts and more complex written English. Requires ongoing EAL support to access the curriculum fully. |
| D – Competent |  | Oral English will be developing well, enabling successful engagement in activities across the curriculum. Can read and understand a wide variety of texts. Written English may lack complexity and contain occasional evidence of errors in structure. Needs some support to access subtle nuances of meaning, to refine English usage, and to develop abstract vocabulary. Needs some/occasional EAL support to access complex curriculum material and tasks. |
| E – Fluent |  | Can operate across the curriculum to a level of competence equivalent to that of a pupil who uses English as his/her first language. Operates without EAL support across the curriculum. |

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| Briefly explain the needs of the child and why support is required? |
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Consent from parents must be provided when the request is for work with individual children.

3.1 Section: Parental/carer consent

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| Name of parent |  |
| Email Address: |  |
| Date of consent |  |

Forms should be returned within 10 days.

Submission of application

All EAL requests should be submitted via email to:

[Michael.Wright@togetherforchildren.org.uk](mailto:Michael.Wright@togetherforchildren.org.uk) or

[Afsana.Miah@togetherforchildren.org.uk](mailto:Afsana.Miah@togetherforchildren.org.uk)