

Manual Application for Early Years Pupil Premium

This form should **only** be used for children within your setting who are currently cared for or have left care through adoption, special guardianship, or child arrangement order.

Child/children's details

Child's Last Name	Child's First Name	Child's Date of Birth			Name of preschool, nursery, childminder

Carer or Guardian details

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First Name		
Daytime Telephone Number		
Mobile Number		
Email Address		
Address		
	Postcode:	Postcode:

Adopted Children, Children subject to a Special Guardianship Order or a Child Arrangement Order

Is the child cared for by a Local Authority?

Yes ☐ No ☐ Name of Local Authority

Has the child been adopted from care?

Yes ☐ No ☐ Name of Local Authority

If you have ticked yes in the previous question, has an adoption order been granted by the courts?

Yes ☐

No ☐

Did the child leave the local authority's care under a special guardianship order or a child arrangements order (formally known as a residence order)?

Yes ☐

No ☐

How will the information I provide be used?

Together for Children will use the information provided to carry out the relevant checks in order to confirm the child/ren's eligibility. This could involve contacting another Local Authority, if necessary. You will be informed of the outcome of the check as soon as possible.

Declaration by Provider

The information I have given on this form is complete and accurate to the best of my knowledge.

Signature of childcare provider:

Date:

Please return these completed forms to:

Email to fis@sunderland.gov.uk

N.B. Please ensure these forms are sent via a secure method due to the confidential nature of the information contained in the form.

If you submit the form by email and need to password protect the document, please use the password issued by the Local Authority's Business Intelligence team.

For any further enquiries or information please contact:

Helen Crocker on 0191 561 1446 or 07464910143 or
Lindsey Barwick on 0191 3126 or 07876869013