

together for
children

FOSTERING SUNDERLAND

**Together for Children Sunderland
FOSTERING SERVICE
STATEMENT OF PURPOSE**

Approved by: Together for Children Sunderland Board
Date: March 2018

If you or someone you know requires help to understand or read this document, please contact us:

Statement of Purpose: Fostering Service

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Approved By:

Name	Title	Signature	Date

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1. Introduction

Together for Children Sunderland Fostering became operational as an Independent Fostering Agency (IFA) on 1 April 2017.

This Statement of Purpose is about Together for Children Sunderland Fostering. It is for foster carers, children and young people who use the service and the staff working in all areas of Together for Children Sunderland. The Statement of Purpose is also relevant for staff in a range of agencies who work with us and for people who are interested in becoming foster carers.

This Statement of Purpose outlines the aims and objectives of the Fostering Service and the services and facilities provided by it.

2. Legislative Framework

A range of legislation and guidance governs the way in which the Fostering Service is provided and managed. The Children Act 1989 underpins the detailed framework for the provision of the service found in the Fostering Services (England) Regulations 2011, Fostering Services National Minimum Standards 2011, and the Care Planning, Placement and Case Review Regulations (England) June 2015. Additional relevant guidance and procedures are found within:

- Children Act 1989 Guidance and Regulations Volume 4 Fostering Services (2011)
- Children's Services Procedures
- Fostering Service Procedures and Guidance
- Foster Carers Handbook
- Sunderland Safeguarding Children Board Procedures
- Health and Safety Policy
- Complaints Procedure

This Statement of Purpose links to the Children's Guide that is provided to all children looked after, dependent upon the child's age and understanding at the point of placement.

3. Aims and Objectives

1. Together for Children Sunderland Fostering is committed to ensuring that foster care provided for children in its care is of high quality and guarantees the best possible standards for care, safety and life opportunities.
2. The aim of the service is to achieve the best possible outcomes for fostered children. We strive to ensure that our children are: safe and secure in nurturing homes; they remain healthy; achieve to the best of their abilities and become positive independent adults
3. The overall objective of the Together for Children Sunderland Fostering Service is to fulfill Sunderland City Council's duties and responsibilities in respect of fostering services in accordance with all relevant legislation and standards.
4. To plan and implement effective recruitment campaigns and strategies in order to attract the range of carers identified to meet the needs of the looked after children.
5. To undertake effective assessments of prospective carers within specified timescales.
6. To establish and support a Fostering Panel and to consider assessments and make recommendations for approval to the agency decision maker.
7. To provide pre and post approval training for applicants and carers, equipping them to meet the needs of this group of children and young people.
8. To provide regular recorded supervision and support contacts with carers by suitably qualified and experienced staff.
9. To ensure that additional support is available to carers to underpin placement stability and improve outcomes for children in placement.
10. To protect children and young people from abuse and neglect.
11. To create stability for children and young people in foster care.
12. To achieve better life chances for looked after children particularly in relation to health, education and employment and leisure activities.
13. To maintain and promote contact with family members and friends where appropriate.

4. Values and Principles

It is the expectation of Together for Children Sunderland Fostering that all staff and partner agencies and approved foster carers will actively endorse and support the following principles:

- The welfare of children will be paramount in all considerations in the work of the fostering service.
- Children are entitled to grow up as part of a loving family that can meet their needs during childhood and beyond.
- Wherever possible, children should be brought up in their birth families, but where this is not possible, it is essential to ensure that children are securely attached to alternative carers capable of providing safe and effective care for the duration of their childhood.
- The Fostering Service values working in partnership with the child, birth family members and significant others and with all other agencies involved with the child as far as is appropriate to the safety and welfare needs of the child.
- Children's ethnic origin, cultural background, religion and language will be fully recognised, positively valued, promoted and fully taken into account when decisions are made.
- All children will have the same opportunities in the Fostering Service, regardless of gender, age, religion, race, culture, disability and language as far as is humanly possible to provide them.
- Delays in achieving permanency for children can have a severe impact on the health and development of children and are to be avoided as far as possible.
- The particular needs of disabled children, those with complex needs and older children who have existing attachments to birth family and other significant people will be fully taken into account when decisions are made.
- The wishes and feelings of children for whom there is a permanence plan will be carefully considered, but they will be helped to understand that the adults concerned will have the final responsibility for decisions made.
- Children have the right to full information about what is happening to them and why and to be given explanations commensurate with their age and understanding.
- Children have a right to make representations and complaints and will be helped to do so when assistance is required.
- The role of birth family members who are willing and able to contribute to planning for children will be valued and respected.
- Services that are provided value difference, will be anti-discriminatory and respect confidentiality as far as is appropriate to the safety and welfare of the child.
- A policy of delegated authority is implemented to ensure children looked after have as normal lives as possible with the same opportunities as other children.

- The Fostering Service will work to maintain an adequate number of appropriately qualified, skilled and trained fostering social workers in order to facilitate the running of the service.
- The Fostering Service is committed to multi-agency working and developing partnerships that will enable us to support and meet the needs of our children. We work at all levels, in partnership with Education and Health to promote the wellbeing of children looked after by Together for Children Sunderland.

5. Connected Persons

Where children and young people are not able to live safely with their birth parent(s) then consideration will be given to that child or young person being cared for within the extended family network. This may involve approval of family or friends as temporary foster carers under Regulations 24, or use of appropriate legislation such as applications for a Child Arrangement Order or Special Guardianship Order.

The Service will carry out a Viability Assessment, as set out in the CPPCR Regulations (2010). Should the viability assessment recommend that the Connected Person is approved as a temporary foster carer a full fostering assessment will be completed by a social worker in the fostering team in conjunction with the child's social worker.

Connected Persons are eligible for the same entitlements as approved foster carers such as allowances, support, training and involvement of a supervising social worker.

6. Making Placements

Where children and young people are not able to remain with their birth family or within the wider family network then placement in foster care will be the first choice for the majority of children whilst their longer term needs are assessed and plans agreed. Good child care planning and practice are essential and undue delay and drift will be avoided.

The Fostering Service aims to ensure that there is a diverse and wide range of safe, stable and nurturing family placements to meet the needs of Sunderland children who are looked after. This also includes foster carers who are able to provide short break and respite placements.

All placements need to take into consideration the need for the child or young person to be placed near to family and school. If at all possible, siblings will be placed together unless their assessed need is specifically to be placed separately.

The Fostering Service aims to ensure that full information is provided by the child's social worker about the child's background, family, needs and any issues of risk to inform the matching process and enable the foster carer to work to meet the needs of the child or young person in placement

7. Care Planning and Review

All children and young people who are looked after in care have a care plan, which is reviewed regularly. The wishes of the child or young person are taken into account in drawing up the care plan. The birth family should be fully involved and their views made clear in the plans. Foster carers also have an important contribution to make in helping a child prepare to fully partake in the looked after review. The foster carers also bring to the meeting up to date information about the child's development in health, education and social interaction.

The care plan is reviewed at every Looked After Child Review and at the four-month review, the child's plan for permanence will be addressed. This plan is based on the needs of the individual child and includes consideration of permanence being achieved by return to birth family or other means including long-term foster care or adoption.

The care planning and assessment work will ensure that the child, birth family and foster carers have access to appropriate specialist services to meet particular needs such as for education or health.

The views and wishes of the child or young person are sought through a range of age appropriate means, from speaking with the child, foster carer or via the child's Independent Reviewing Officer. Gathering the views and wishes of the child could also include the involvement of the children's advocate or independent visitor.

8. Contact and relationships with family members and friends

The care plan for the child or young person will always consider the need for time with family and friends. Foster carers are trained and supported to enable them to work with members of the birth family and deal with this sensitively with the child or young person. Where there is a plan for permanence through adoption, the foster carer/s will have a very important role to play in gathering age appropriate information for the child's life story and work with the child's social worker who co-ordinates this.

SERVICES PROVIDED

9. Foster Care Placements

As at 13 March 2018 there were 173 mainstream fostering households and 79 connected carer households. Mainstream fostering households provide placements for 286 children. Connected carer households provide placement for 120 children. In addition to the children in full time placements there were 16 children and young people in short break/respite placements. The service also supported 19 young people in Staying Put arrangements.

The Fostering Service provides a range of placements designed to meet the needs of children and young people:

Short-term Placements

Foster carers undertaking short-term placements do so in a variety of circumstances and with a wide range of children and young people. It may be for a very short, predictable period of time whilst for example a child's parents/or carer is in hospital, a foster carer may look after a child whilst detailed assessments and Court proceedings are undertaken and/or until an agreed permanence plan can be implemented for the child.

Long-term/Permanent Placements

Foster carers offering long-term/permanent placements commit to caring for a child or young person whose 'permanence' care plan indicates that their needs will best be met in a foster placement that takes them through to adulthood and independence.

Emergency Placements

Foster carers offering emergency placements can be contacted at short notice, at evening and weekends, to accept unplanned placements of children. A list of emergency carers with vacancies is updated weekly and forwarded to the Social Care Direct (Out of Hours Team)

Respite Carers

The service has a small number of carers who offer care on a regular basis where a child's care plan has indicated that such arrangements will be helpful in maintaining a child to live in his/her own family. These carers also offer placements for mainstream foster carers who require respite placement for specific reasons or as part of the child's placement plan

Connected Person Carers

The Fostering Service provides the supporting social worker to complete assessments and offers support to carers for children placed with family and friends. These carers are eligible for the same framework of entitlements such as allowances, support and involvement of a supervising social worker, as other approved foster carers.

Staying Put

The service has a number of foster carers who have young people remain with them under Staying Put arrangement after the young person reaches the age of 18 years.

10. Participation and Consultation with Children and Young People

All looked after children and young people have the opportunity to participate in decisions that affect their lives. We ensure that they are able to access to the services they need and that they have the opportunity to shape how these services are planned, designed and delivered.

Together for Children Sunderland's Children in Care Council

(CiCC) The Change Council is a representative group of children and young people who meet regularly. They play a vital role in ensuring children and young people with care experience have a say their care and the issues that matter to them. They bring together passionate and dedicated young people with those who run care services to share their experiences and ideas on how to improve the support and services they receive.

Celebration Event for Looked After Children

This event is planned to take place at Christmas time and celebrates the achievements of looked after children. Foster carers play a significant role in supporting children and young people at this event and in celebrating with them.

Children and Young People's Survey

The views of children and young people are valuable in helping to monitor, evaluate and re-design services. The annual survey this year will be circulated in February 2018.

Children and Young People's Group

This is a group we are looking to develop, it will specifically ensure that children in foster care help to shape and influence how we do things in the future.

11. Foster Care Recruitment

Sunderland's children come from a range of cultural, racial, linguistic and religious backgrounds and the Fostering Service will endeavor to recruit and retain carers who reflect these needs. Any foster placement made will as far as possible reflect children's diverse needs.

Foster carers will be carefully recruited and trained and given access to support services to enable them to provide high quality care for the child/ren placed with them. This will include support to enable the child or young person to make use of education, health, leisure, creative and sporting activities to develop self-esteem and life opportunities. They will also work to provide safe, caring and appropriate boundaries for the child or young person.

The Fostering Service work to retain foster carers by providing a comprehensive training plan and development opportunities. There is also a payment scheme to ensure their skills, knowledge and dedication of foster carers to their role is acknowledged.

The Fostering Service has produced a Fostering Recruitment Strategy 2017-2019 this document sets out the recruitment initiatives planned to increase the numbers of foster carers for Together for Children Sunderland over a 2 year period.

Information about the Fostering Service and recruitment is available on the dedicated fostering website. This can be accessed on the FOSTERING link on www.togetherforchildren.org.uk

Enquiries are welcomed from a wide range of prospective carers including couples

with or without children, single parents, single men or women, lesbians and gay men, bi or transgender, people from all ethnic backgrounds, different religious beliefs, people with a disability and older people. Prospective applicants need to be aged over 21 years old.

Social workers, support officers and administration staff within the service respond to enquiries and applications about fostering promptly and with high standards of customer care. Recruitment events are held at regular intervals and include contributions from experienced foster carers. Individual home visits will be offered to all people who express an interest in fostering and are eligible for consideration.

12. Assessment and Preparation

After making an enquiry, all prospective foster carers receive an information pack and will have an initial home assessment visit to discuss their interest in fostering in more detail. All prospective foster carers are assessed as part of a two stage process.

Once permission forms are received back from applicants Stage 1 begins with statutory checks being carried out, including disclosure and barring (DBS) checks, these checks comply with the requirements of Schedule 3 of the Fostering Services Regulations of 2011. Stage 1 of the process should take no longer than 8 weeks.

Following the successful completion of the checks and processes at Stage 1, formal applications can be accepted and the prospective foster carers begin Stage 2. At this point they are allocated an assessing social worker and are invited on the Skills to Foster preparation course. The fostering service aims to complete all assessments within 4 months of application.

All foster carers are required to complete skills to Foster Training. This training includes six modules covering:

- What do foster carers do?
- Identity and life changes
- Working with others
- Understanding and caring for children
- Safer caring
- Transitions

Each assessment will cover a range of areas including:

- Caring/parenting capacity, awareness and competencies
- Applicants' family, life history, lifestyle and background
- Full statutory checks are completed and obtained, together with financial checks, medical reports and personal references
- A Health and Safety checklist is completed, including transport

- Adult children are contacted and asked to complete a questionnaire about their upbringing and make comments about an applicant's suitability to become an adoptive parent
- Ex partners are contacted (where appropriate) and asked for their views about the proposed application
- Each applicant works closely with the assessing social worker to complete the assessment. The applicant is able to read (excluding references), comment on and address any issues within the report, and to then sign it

The report is then forwarded to the Registered Manager for checking and signing before being circulated to members of the Fostering Panel

13. Approval and Termination of Approval

Once completed, the assessment report will be presented to one of the two Fostering Panels for recommendation whether to approve or not. Any recommendation made by the Fostering Panel has to be approved by the Agency Decision Maker (ADM). The ADM for Together for Children Sunderland Fostering is the Principle Social Worker.

Together for Children Sunderland Fostering Service will inform all prospective foster carers in writing of their approval and any conditions such as the age range and number of children that the carers are approved to care for.

The foster carers then enter into a signed foster carer agreement with Together for Children Sunderland Fostering. The agreement sets out a range of terms and conditions about being a foster carer.

Foster carers are required to notify the Fostering Service of any change in their family or household circumstances.

The Fostering Service has responsibility to recommend to the Fostering Panel the termination or approval of any foster carer if it is no longer satisfied that the foster carer/s or the household are suitable. This is discussed at a Foster Carer review and a recommendation made from this meeting for consideration at the Fostering Panel.

Following any proposed decision taken by the Agency Decision Maker, the carer has the right to appeal either through the fostering service or since April 2009 foster carers are able to use an Independent Review Mechanism (IRM) to challenge the agency's decisions with regard to their assessment and approval. Information regarding accessing the Independent Review Mechanism (IRM) is available to all foster carers. Foster carers can contact the IRM via their website www.independentreviewingmechanism.org.uk or by email to www.irm@irm.org.uk or by telephone on 0845 450 3956

- The IRM has the following timescales:
- Applicants have 28 days from the agency decision to contact the IRM.

- The Fostering Agency will be contacted to produce relevant documents within 10 days.
- The IRM will set up a panel within 3 months of the application.

When Foster Carers decide to retire or resign from the fostering service this is also reported to the Fostering Panel.

14. The Fostering Panel

The Fostering Agency is required by the Fostering Services Regulations to establish at least one Fostering Panel. The membership, role and functions of the panel are prescribed within the Regulations and set out in the Fostering Service Procedures and Guidance.

Together for Children Sunderland Fostering has two Fostering Panels, the frequency of meetings is usually twice per month. The Fostering Panels have an Independent Chair.

Each of the panels meets once per month and considers assessments of prospective foster carers, annual reviews of carers, de-registrations and issues in relation to foster carers. The business of the Panel is formally recorded.

The Fostering Panel makes recommendations that are presented to the Agency Decision Maker to endorse or reject. These decisions are recorded and notified in writing to the prospective/existing foster carer.

A training day for panel is held at least once a year with additional training offered from the Sunderland Safeguarding Children Board.

For membership of Together for Children Sunderland Fostering Panel see Appendix 3.

15. Matching for Placement

The Fostering Service provides a weekday duty service to field social work staff in finding a placement for a child. Full information is taken about the child's placement needs to assist in the matching process. As far as possible children are placed within the Sunderland area so that contact with family and friends, continuity with school and leisure pursuits can be maintained and links to services can be kept.

When an appropriate Together for Children Fostering Service placement is not available the Fostering Service will advise the Fieldwork Service of the situation. The Fieldwork Service would then need to seek approval from the Director of Social Care for Together for Children Sunderland for a placement to be identified from an Independent Fostering Agency.

The Fostering Service keeps information about unmet placement needs of looked after children. The Registered Manager for the Fostering Service ensures that regular matching discussions take place about children who are awaiting placements and foster care availability within the fostering team meeting.

All placements made are recorded on a placement matching form that details the reasons for the match, the positives in the match and any issues in matching that will need further consideration.

The Emergency Duty Team working outside normal office hours is provided with a list of available foster carers who can be approached in an emergency situation.

16. Training and Development for Foster Carers

Following approval all foster carers will sign a learning contract and will be expected to attend training as identified within their Personal Professional Development Plan. This learning contract is re-visited in carer supervision and at foster carer annual reviews.

Training is seen as essential to the fostering task and every encouragement is made to ensure that foster carers attend training through reimbursement of expenses, child care support and training times which are geared for foster carers.

A wide training offer has been developed and is delivered by a range of providers, including: the fostering team; health service, education service, CoramBAAF, Children and Young People's Services and commissioned training from a range of providers.

The Fostering Service has recently carried out a review of training provided and this has led to the development of a new Learning Management System (LMS). This new system will be available to foster carers on the new Practitioner Portal for Foster Carers. It will be accessible via mobile devices as well as tablets and personal computers. The new system will host all the latest training and development sessions available to foster carers. Foster carers will be able to book places on courses in a few easy clicks. The system will provide a number of e-learning courses that will enable foster carers to access training at a time that suits them.

All foster carers are expected to complete their Training and Development Standards within 12 months of approval, within 18 months for Connected Carer Foster carers and Short Break carers, and are supported to do this by their Supervising Social Worker and the Together for Children Sunderland training provision.

After approval foster carers are offered a range of training that includes:

- First Aid for children and young people
- Safeguarding Procedures
- Safer care
- Foster Carer recording keeping and confidentiality;
- Valuing and promoting diversity;
- Working with families and supporting contact

In addition a range of courses are offered for foster carers undertaking specific tasks. These include training on life story work and placement transition, training on sexual health, Child Sexual Exploitation (CSE) and drugs and alcohol.

A range of seminars and workshops are arranged on relevant issues, in response to perceived need/request by foster carers, and increasingly these are aimed at both foster carers and social workers to enhance common understanding of respective roles

Supervising social workers discuss foster carer training needs as a part of the carer's supervision process and the annual foster carer review will address carers training and development needs through a review and update of their Personal Development Plan.

It is good practice where possible for foster carers to have opportunities to train with Fostering Service, Fieldwork Service and staff from other agencies to increase communication and understanding about each other's roles, responsibilities and experiences. Foster carers are supported and encouraged to attend multi agency training.

17. Support

All foster carers receive the allowance of weekly payments and payments for children and young people. Foster carers are advised about what the allowance should cover in caring for the child or young person. A small weekly allowance is also paid to contribute to the cost of birthdays, festive breaks and holidays. An enhanced allowance may be payable if the child has additional needs. At the time of writing this document, the foster carer payment scheme is being fully reviewed and revised.

All foster carers have an allocated supervising social worker from the Fostering Service who must visit, support and supervise the carer. The supervising social worker will visit on a monthly basis or more frequently if required. They will also liaise closely with children's social workers.

All foster carers have access to the foster carer handbook. The service has adopted an online handbook that is regularly updated. The handbook provides access to policies, procedures and guidance for foster carers. It is an expectation that all foster carers are supported to be able to use the internet and have access to a computer in order to help and support the children in their care. In the event that foster carers do not have access to a computer the Fostering Service will also provide a hard copy of key documents.

All foster carers have an annual review, chaired by an Independent Reviewing Officer. The first review completed by the Independent Reviewing Officer is also presented to the Fostering Panel. In addition, Fostering Panel will also consider the reviews of foster carers where there have been specific and significant complaints, allegations, or issues about standards of care or other major changes in circumstances. Whilst the emphasis in these circumstances is on the safety of any child involved, there will also be regard to the support and needs of the foster carers and attempts to resolve the situation satisfactorily.

Foster carers are able to access telephone support from a duty social worker from the fostering team throughout normal daily working hours. From 5.00 p.m. until 10.00 p.m. Monday to Friday telephone support is available via a telephone helpline that is

covered by experienced foster carers. After 10.00 p.m. in the evening and over the weekend and Bank Holiday periods Together for Children Sunderland Out of Hours Team Emergency Duty Service is available to all foster carers on 0191 520 5552

The Fostering Service will promote links with a range of support services and agencies that are involved in children's placements and are important for the foster carer. These will include:

- Fieldwork Services
- Safeguarding Children Services
- CAMHS
- Looked After Children Nurses
- Paediatricians
- Virtual School and Virtual School Team
- Schools and education providers
- Youth Offending Team
- Leaving Care Services
- Children's Advocacy Services
- Independent visiting service

Foster carers will be supported where required in having arrangements for a break and respite care.

The Fostering Service recognises the significant role played by the foster carers' own children in fostering and the pressures this can bring to the family. The Fostering Service is currently developing training for children for prospective foster carers as well as exploring options for future activity sessions.

Whilst foster carers might be involved in providing transport for children or in contact arrangements there is also support provided for some children to be transported to school and contact if required and to supervise contact.

If foster carers are required to give evidence at court relating to a placement then they will receive support, advice and guidance in preparing to support them in doing this with confidence.

All approved foster carers have access to Support and Mediation Services via Foster Talk.

The Fostering Service provides a regular updates for foster carers through the fostering newsletter, foster care forum and support groups. The website, Face book and Twitter are also used to provide a range of means to keep carers informed about local and national developments in fostering.

The Foster Care Consultative Group is held where required and all foster carers are invited. This forum is used to disseminate information and consult on service development.

Foster Carer Surveys are sent out regularly to gather the views of all foster carers. The Foster Carer Survey this year is being circulated at the end of January 2018.

Foster Carer Awards Ceremony is planned for later in 2018, this event is to acknowledge and to thank foster carers for their valued contribution to the service.

18. Management Structure and Staffing

The day-to-day management of the Fostering Service is the responsibility of the Fostering Registered Manager. The Registered Manager reports to the Service Manager.

The staffing of the Fostering Service is set out in Appendix 1 and Management Structure in Appendix 2.

All Assistant Managers within the Fostering Service are experienced social worker practitioners and maintain currency in fostering and management practice through attendance at appropriate training courses, seminars and conferences and through research and other briefings.

Members of staff from the Fostering Service and other appropriate services are involved in the review, planning and development of the service and contribute to service development and design.

All qualified social workers are registered with Health and Care Professions Council.

All qualified social workers are registered with Health and Care Professions Council. Where it is necessary for Independent Social Worker Practitioners to work within the Fostering Service their DBS and HCPC status is confirmed by the Manager of the Fostering Service.

19. Staff Qualifications and Experience

All staff in the Fostering Service have a Professional Development Plan that identifies their development needs and the training, which can help them to progress and improve their skills, abilities and knowledge.

Social workers working within the Fostering Service are registered with the HCPC and have current enhanced DBS checks.

The qualifications held by members of staff working in the Fostering Service are set out in Appendix 1.

20. Complaints

All young people in foster care receive information with regard to the complaints procedure and how to make a complaint. This information is available in the Young People's and Children's Guides to Living in Foster Care. All complaints are dealt with through customer services. All young people in foster care have access advocacy and support from their Independent Reviewing Officer.

Foster carers are provided with complaints information in their online foster care

handbook.

The Service is currently in the process of reissuing updated Complaints information to all foster carers and young people.

Any allegation about foster carers that comes within a Child Protection remit, is investigated within the Sunderland Safeguarding Procedures. Foster carers are provided with independent support throughout the process of investigating any allegation. This support is provided via Support and Mediation Services from Foster Talk. Details of how to access this support will be provided to the foster carers by their supervising social worker.

Any concerns about the Fostering Service may also be addressed to Ofsted, the address, email and telephone contact details are provided at the end of this document.

From the 1st of April 2017 to the 31st December 2017 Together for Children received one complaint into the Fostering Service. The outcome from any complaint is addressed and findings always used to further improve and develop the services.

21. Monitoring of the Fostering Service

- Children's care plans and permanence plans are monitored by the Independent Reviewing Officers, Team Managers, Service Managers and by an audit system
- After each Panel a questionnaire will be sent to all attendees, seeking their views and feedback. The outcome of these questionnaires will be incorporated into the Panel annual report and discussed at the Annual Business Meeting.
- Each member of the Fostering Panel receives an annual appraisal and the general outcomes of these appraisals are reported back to the Panel
- The quality of reports is monitored by the Fostering Panel and reported to the agency every six months
- The agency's performance, numbers of foster carers approved are reported to the Senior Management Team every six months, and to the Department for Education annually via the Fostering Data Set Quality Assurance document.
- Statistical information relating to the number, location and type of fostering enquiries received via the Communications Team and is analysed and informs our recruitment strategy.
- Preparation and training courses for foster carers are regularly evaluated and the activities of the Fostering Panel are evaluated. These evaluations are used to develop the service.
- All employee files are audited to ensure compliance and that all relevant checks are up to date.

- The Statement of Purpose will be submitted for the approval of Together for Children Sunderland Board and shared with Elected Members. It will be reviewed and updated on a regular basis, at least annually, and amended when required.
- A bi-annual report from the Chair of the Fostering Panel is provided for the Together for Children Sunderland Board, Elected Members, foster carers and other interested parties to provide more detailed information about activity and performance of the Panel.
- In line with Regulations 35 a detailed report of the monitoring and development of services within the Fostering Service is prepared and provided to Together for Children Sunderland Board and to Ofsted.
- The Registered Manager monitors all information required by Fostering Services Regulations, regularly.

22. Registration Information

Name and Address of Registration Authority

OFSTED
 National Business Unit
 Piccadilly Gate
 Store St
 Manchester
 M1 2WD
 Telephone: 0300123123

Ofsted normally inspect all independent fostering agencies for the first time between 7 – 12 months from the date of registration. Independent fostering agencies are inspected at least once in a three-year cycle.

All fostering agencies are requested to complete an annual fostering quality assurance and data form. This data is used to inform inspections and to help Ofsted to decide whether an inspection is required within the coming year's cycle. The annual cycle is between 1 April and 31 March each year.

Together for Children Sunderland Fostering will be inspected by Ofsted prior to 31 March 2018.

Name and Address of Registered Provider

Together for Children Sunderland Fostering
 Sandhill Centre
 Grindon Lane
 Sunderland

SR3 4EN

The Responsible Individual

Debra Patterson, Director of Childrens Social Care
Together for Children Sunderland
Civic Centre
Burdon Lane
SUNDERLAND
SR2 7DN

Agency Decision Maker

Catherine Witt, Principle Social Worker
Together for Children Sunderland
Civic Centre
Burdon Lane
SUNDERLAND
SR2 7DN

Registered Manager

Kathryn McCabe
Together for Children Fostering Sunderland
Sandhill Centre
Grindon Lane
Sunderland
SR3 4EN

Any conditions currently in force in relation to the registration of the registered provider - None

23. Useful Contacts

The Office of the Children's Commissioner

The Office of the Children's Commissioner
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT
Tel: 020 7783 8330
Email: info.request@childrenscommissioner.gsi.gov.uk

Complaints – Together for Children Sunderland

Complaints@togetherforchildren.org.uk

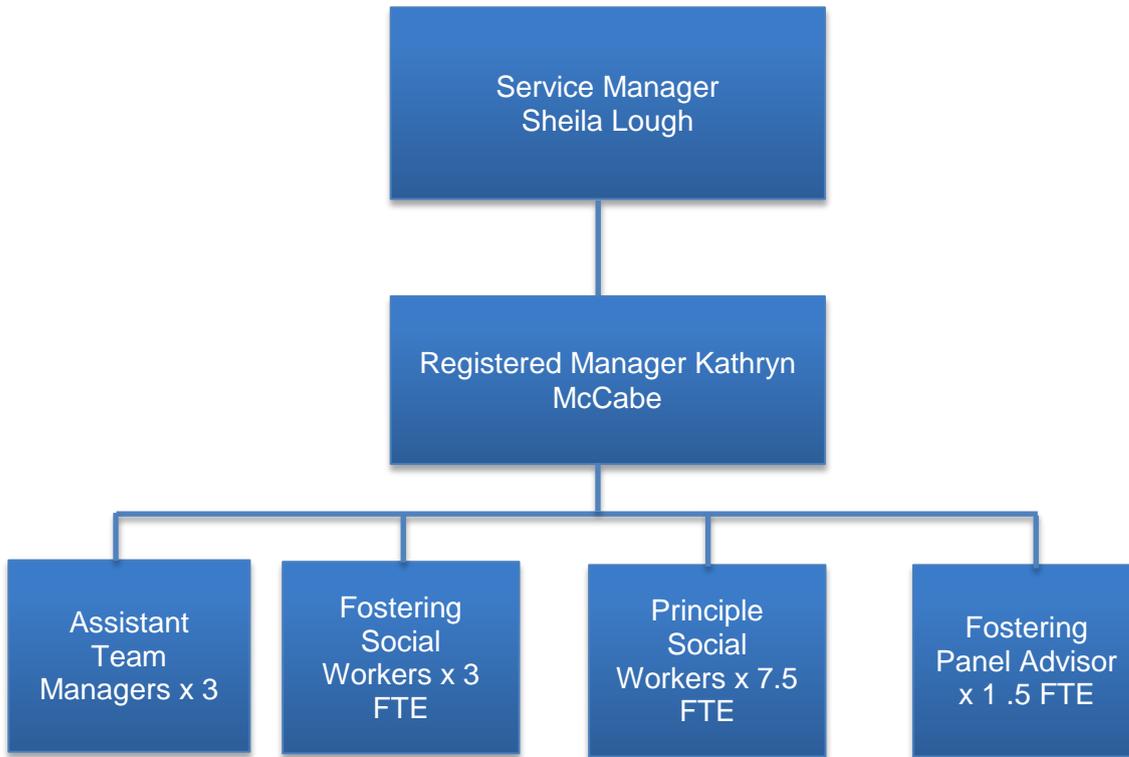
Telephone 0191 561 7997

Childline provided by the NSPCC

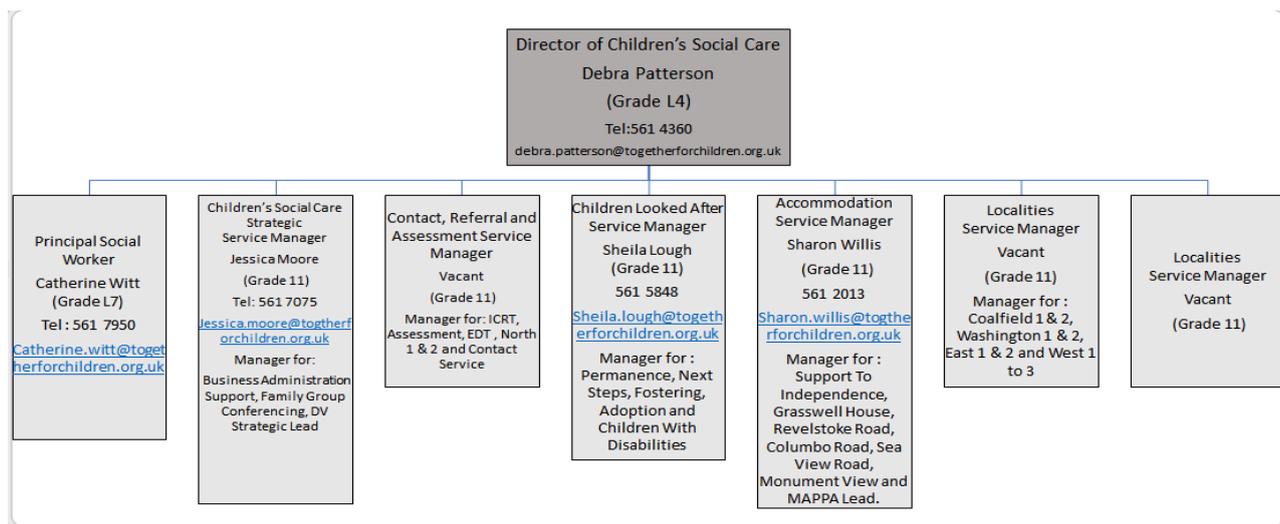
Weston House
42 Curtain Road

London
EC2A 3NH
Call free on 08001111

**Appendix 1
Staffing Details for Fostering Service**



Appendix 2 Management Structure for Together for Children Sunderland



Appendix 3

Membership of Together for Children Sunderland's Fostering Panel

Central list

Panel members are drawn from a list of people whom it is considered have the appropriate qualifications and/or experiences to consider cases submitted to the Fostering Panel.

There is no limit to the number of people who are on the central list and the same people do not have to be appointed to every Panel.

Together for Children Sunderland's Fostering Service will decide how many Panel members should sit on each Panel meeting, subject to the Panel meeting being "quorate" (a certain number of people need to be present for the meeting to go ahead). Panel business can only be conducted if there are at least 5 members present, including the Chair or Vice Chair and the social worker. Where the Vice Chair has to chair the meeting and is not an independent, at least one independent member must be present for the Panel to be quorate.

The Panel should not be so large so that it is difficult to chair and could be seen as rather overwhelming to prospective foster carers attending the meeting.

The central list for Together for Children Sunderland Fostering includes:

- A Chairperson – an independent person with the necessary skills and experience.
- Two Social workers, each with at least three years' relevant post qualifying experience in child care social work, including direct experience in fostering work. The social workers do not need to be employed by the agency.
- There is no requirement under Fostering Regulations to have an Elected Member as a panel member. Elected Members with experience of children's services can be valuable members of the panel. Together for Children Sunderland has retained Elected Members from Sunderland City Council as members of the Central List for Fostering and Adoption Panels.
- The Medical Adviser – will have expertise in child health and health related issues.
- Other persons – "independent members", including where practicable at least two persons with personal experience of fostering. This could include

specialists in education, child and adolescent mental health, race and culture and those who have personal experience of fostering.

- Additionally, a Legal Adviser to the Panel is identified, who may or may not be a Panel member. The Legal Adviser is a qualified solicitor who is experienced in child and family law.