



together for
children
SUNDERLAND

Governor Training Programme 2018/19

Welcome to the 2018/19 training programme for governors.

Many Governing Boards in Sunderland subscribe to the Together for Children Governor Training service level agreement. This gives unlimited access to the sessions delivered by the service. In addition, Governing Boards still have access to online training at modern governor.com

Our offer has been comprehensively redesigned this year to link directly to the sixteen competencies identified in the 'Competency Framework for School Governors' published by the Department for Education (January 2017).



When identifying your training needs, you may find it useful to consider our training offer alongside this document, which explores in detail the knowledge, skills and effective behaviours for governance – [click here to download](#).

The cost of subscription to the Governor Training Service is based on the current size of the Governing Board (as set out in the Instrument of Government). Charges are £44 per governor for the contract period (September 2018 – August 2019).

Governing Boards which do not subscribe may still attend any session but the school will be charged £80 per place.

Area of Competence	Training Available	Date/Time	Facilitated By
<p>1. Strategic Leadership:</p> <p>1a. Setting direction</p> <p>1b. Culture, values and ethos</p> <p>1c. Decision-making</p> <p>1d. Collaborative working with stakeholders and partners</p> <p>1e. Risk management</p>	<p>The role of the governor in relation to school – Induction and refresher training</p> <p>Competence reference: 1a/1b/1c/1d/3a/4a/6a/6b</p> <p>Recommended for new governors and a useful refresher for existing governors. This session will develop skills, knowledge and understanding about:</p> <ul style="list-style-type: none"> • Roles and Responsibilities of a Governort • Legal framework, competency framework, effective governance • Making impartial decisions • Effective support and challenge to improve outcomes 	<p>25/01/2019 1pm – 4pm</p>	<p>Zena Wilkinson, Governor Services and Andrew Johnson, Support and Intervention Officer</p>
<p>2. Accountability:</p> <p>2a.Educational improvement</p> <p>2b.Rigorous analysis of data</p> <p>2c.Financial frameworks and accountability</p> <p>2d.Financial management and monitoring</p> <p>2e.Staffing and performance management</p> <p>2f.External accountability</p>	<p>Successful Head Teacher Performance Management</p> <p>Competence reference: 2e</p> <p>An outline of the process and best practice to ensure robust purposeful head teacher appraisal to drive school improvement</p>	<p>20/09/18 2pm – 3.30pm</p>	<p>Kristina Slater, Support and Intervention Officer</p>
	<p>Understanding Primary Assessment</p> <p>Competence reference: 2a</p> <p>Develop your knowledge and understanding about:</p> <ul style="list-style-type: none"> • Phonics Screening Check • Key Stage 1 SATs and Teacher Assessment • Key Stage 2 SATs and Teacher Assessment • Governors roles and responsibilities when monitoring statutory assessments 	<p>06/11/18 4pm – 5.30pm</p>	<p>Anne Sawczyn, School Improvement Officer (English)</p>
	<p>Data Analysis</p> <p>Competence reference: 2b</p> <p>Develop your understanding of the Analysing School Performance document (ASP) and the Inspection Data Summary Report (IDSR)</p>	<p>19/11/18 2.30pm – 4pm 4.30pm – 6pm</p>	<p>Kristina Slater, Support and Intervention Officer</p>
	<p>School finances</p> <p>Competence reference: 2c/2d</p> <p>Understand and explore duties and responsibilities relating to school financial management, to include:</p> <ul style="list-style-type: none"> • managing and monitoring a budget • financial decision making • Schools Financial Value Standard (SFVS) • The financial cycle 	<p>16/01/19 4pm – 6pm</p>	<p>Leigh Chalk, Senior Accountant (Schools)</p>

Area of Competence	Training Available	Date/Time	Facilitated By
2. Accountability (continued):	<p>Understanding the Maths Curriculum: Information for Governors Competence reference: 2a</p> <p>Develop your knowledge and understanding about:</p> <ul style="list-style-type: none"> • Aims of the primary mathematics curriculum • key changes to how mathematics is now taught. 	29/01/19 4pm – 5.30pm	Victoria Barnes, School Improvement Officer (Maths)
	<p>Understanding the English Curriculum: Information for Governors Competence reference: 2a</p> <p>This session will provide governors with information about:</p> <ul style="list-style-type: none"> • Aims and values of the English curriculum • Key points for Governors when monitoring and evaluating provision and practice in English across the primary phase • An overview of standards and expectations and the end of each key stage 	11/02/19 4pm – 5.30pm	Anne Sawczyn, School Improvement Officer (English)
	<p>Diminishing the Difference Competence reference: 2a/2d/5a</p> <p>This is a new training session and is appropriate for all governors. It will explore the role of the governor in securing strong outcomes for all pupils regardless of background or special educational need. Themes which will be explored include:</p> <ul style="list-style-type: none"> • The purpose and use of Pupil Premium funding/school budget • Effective Transition • Examining the Curriculum Offer • Identifying SEMH in school (Social, Emotional and Mental Health) • Working with the Traded Services • Accessing differentiated, relevant and focused Interventions. 	12/03/19 4pm – 6pm	Janet Appleby, School Improvement Officer (SEND)
	<p>School Improvement Planning Competence reference:2a</p> <p>Understand and explore the cycle of school improvement and the role of governors in:</p> <ul style="list-style-type: none"> • effective school self-evaluation; • the purpose of data analysis; • contribution to an effective school improvement/development plan. 	9/07/19 4.30pm – 6pm	Andrew Johnson, Support & Intervention Officer

Area of Competence	Training Available	Date/Time	Facilitated By
3. People: 3a. Building an effective team	<i>The skills and effective behaviours for this competency are explored in the strategic leadership section.</i>		
4. Structures: 4a. Roles and Responsibilities	<i>The skills and effective behaviours for this competency are explored in the strategic leadership section.</i>		
5. Compliance: 5a. Statutory and contractual requirements	Handling Complaints and Appeals Competence reference: 5a Develop your knowledge of roles and responsibilities as well as the appropriate process and procedure when handling school complaints.	31/10/18 4pm – 5pm	Kim Richardson, Education Service Manager
	Effective Recruitment and Selection Competence reference: 5a Understand how to promote a safe, transparent, fair and objective approach to recruitment and selection including : <ul style="list-style-type: none"> • an overview of safer recruitment; • ensuring equal opportunities for all job applicants. 	27/11/18 4pm – 6pm	Diane Henderson/ Gavin Henderson, HR
	Health, Safety and Risk management Competence reference: 5a/1e An overview of the law (reassurance about the law and Governor responsibilities). This session will share knowledge about: <ul style="list-style-type: none"> • real risk and perceived risk; • identifying Hazards, Risks and Control Measures; • generic, specific and dynamic risk assessment; • SAGED (Staff, Activity, Group, Environment, Distance from base); • demystifying Risk Assessments; • subjective vs objective risk assessment. 	7/12/18 4pm – 6pm	Matt Ellis, Derwent Hill
	Restructuring the School Organisation Competence reference: 5a <ul style="list-style-type: none"> • Managing the reduction of staffing establishment • Organisational restructure. 	18/01/19 2pm – 4pm	Leanne Questa/ Amanda Hoggett, HR

Area of Competence	Training Available	Date/Time	Facilitated By
5. Compliance (continued):	Relationship Education and Sexual Health Competence reference: 5a Explore the governors role in monitoring the statutory nature of providing sex education within schools in the 21st Century and the provision of relationship education within the PHSCE framework.	05/02/19 5pm – 6.30pm	Cathryn Forbes
	Role of the governor with regard to Ofsted inspections Competence reference: 5a/2f Deepen your understanding of the school inspection framework as well as how to prepare for, and what to expect during an OFSTED inspection.	7/03/19 4pm – 5.30pm	Kristina Slater, Support & Intervention Officer
	Governors and Personnel meetings Competence reference: 5a Understand how to be an effective participant and chair a range of personnel meetings including: <ul style="list-style-type: none"> disciplinary hearings; grievance hearings; appeal hearings. 	19/06/19 4pm – 6.00pm	Diane Henderson/ Amanda Hoggett, HR
6. Evaluation: 6a. Managing self-review and personal skills 6b. Managing and developing the board's effectiveness	<i>The skills and effective behaviours for this competency are explored in the strategic leadership section.</i>		

Training for Specific Roles

Lead Area	Training Available	Date/Time	Facilitated By
EYFS	Understanding the Early Years Foundation Stage – Information for Governors Competence reference: 2a An introductory session for governors new to EYFS. Delegates will develop their knowledge and understanding of: <ul style="list-style-type: none"> Pedagogy within the EYFS Key points for governors when monitoring and evaluating EYFS provision 	15/05/19 4pm – 5.30pm	Sue Cutting, EYFS SIO

Lead Area	Training Available	Date/Time	Facilitated By
SEND	<p>The Role of the SEND Governor Competence reference: 2a</p> <p>This is an introduction for new governors to SEND (previous attendees will find much information is repeated from previous training.) and will develop knowledge and understanding in:</p> <ul style="list-style-type: none"> • understanding the role of the SENDCo (Special Educational Needs and Disability Co-ordinator); • how to triangulate SEND work in school; • the content of the SEND Information Report; • planning a co-ordinated approach within school-using school systems and procedures; • the governor role in monitoring SEND provision in school. 	28/02/19 4pm – 5.30pm	Janet Appleby, School Improvement Officer (SEND)

How to Book

All of our training takes place in our suite of training rooms, which can be found on the first floor in the Bunny Hill Centre, Hylton Lane, Sunderland, SR5 4BW.

Booking is essential to guarantee a place and ensure appropriate resources and room space. Book online on the Together for Children website www.togetherforchildren.org.uk

Extended Training Opportunities

Courses offered by outside agencies (these are provided for information and are not part of the governor training package).

Area of Competence	Training Available	Date/Time	Facilitated By
Safeguarding	<p>Governor Safeguarding Training St Pauls CE Primary, Sunderland</p>	13/09/2018 3.30pm – 5.30pm	Pam Gartland
	<p>Safer Recruitment Quality Hotel Boldon</p> <p><i>Delivered by Safeguarding First – Book directly at: www.safeguardingfirst.com/event/governor-safeguarding-training/</i></p>	16/10/2018 All Day	Pam Gartland

If your Governing Board has a specific training need that you wish to develop, we can work with you to identify appropriate training which can be delivered at an additional cost.



Address:

Governor Training, Together for Children, Bunny Hill Centre,
Hylton Lane, Sunderland. SR5 4BW

Telephone: 0191 561 2840

Email: professional.development@togetherforchildren.org.uk

Web: www.togetherforchildren.org.uk

together for
children
SUNDERLAND